RLPA Fall Business Meeting

November 20th 2003

1. Call to Order

Meeting called at 1:15pm

Present: Olds College, University of Calgary, Red Deer College, University of Alberta, University of Saskatchewan, College of New Caledonia, Mount Royal College

2. Welcome

Purpose of RLPA
Introduction of Exec
Snaps to Doug for organizing the meeting /hosting
Overview of itinerary

3. Approval of the Agenda

Motion: Randy
Second: Joel
Motion Carried

4. Approval of the Minutes

Motion: Glenice
Second: Randy
Motion Carried

5. Business Arising From the Minutes

5.1 – NWACUHO Letter

- Congratulations to letter to Lisa for winning best of the west

5.2 – Social Norming Project

- Some institutions are involved
- Put on by Canadian centre for social norms
- Looking at alcohol use and using social norm theory to change behaviours around alcohol
- Surveying students about what ACTUAL drinking patterns are and then advertising this
- Will probably change the means of BACCUSS education
- Was going to be residence focussed but now taking a campus wide scope

5.3 – Student Leadership Conference

- Kananaskus Oct 31/nov 1 and 2
- 84 people register at deadline, 6 cancellations, 12 no-show
- 64 people actually attended
- Guest speaker went over well, especially with tying in theme to his message
- Every school submitted a team (uofs won)
- Person who booked made a mistake quoting a price of $40/pp instead of $40/pp/day, but they honoured it
- However, they have added extra charges so we're still in the process of reconciling it
- Profit will result either way: put some towards a credit to those schools that attended for next year's conference, some towards the scholarship to attend the conference
- Postive contribution award was given to RDC
- Clint has a summary of evaluations in the full report and all are welome to review it
- Evaluations said that Halloween wasn't a good time, however, later in year is best because of the increased confidence and knowledge of roll
- Look to keep conference later in the year, also due to stronger quality of programs
- Concern about number of people in attendance as past numbers would be near 130 attendees
- Travel and concern about weather are also a concern with having the conference later in the year.
- Perhaps not as early as September but preference to mid-October due to travel concerns
- Concern with mid-terms, however, this varies quite a bit pending program and institution
- May be easier to get key note and lower rates around that time of year. Need to look at cost effectiveness of having the conference later in October.
- Date definitely depends on the availability of camp sites
- Much easier to have a committee, so snaps to Camille, Zoe, Janet, and Naeem. Also thanks to Tyler, Jessie, and Tim for their help at the conference
- Snaps to Clint for doing this role for 2 years
- Camille is officially the conference chair now.

5.4 – Student Leadership Society

- Questions about nominating non-students who are living in our residence system

- Consulted Lorne and he said absolutely and not turn anyone away
- If you are going to nominate residents – you can nominate non-students for the award

5.5 – RLPA Program of the Month

- Initiative from last year
- Camille has certificates for RAs who put in programs last year
- Each month may not work, but look to do outstanding programs per semester.
- Send certificates to people and to Neil for website as a resource

- **TASK: Dec 10 and April 10 as deadlines to email Camille you programs**

- Educational, Passive and community building
- Pick out 3 best programs for each category

5.6 – RLPA Survey

- Photocopies of last year's survey and would like us to update any information directly on the sheet
- Mail back to Sylvia in regular mail
- Reason to do this is to organize via hard copy instead of sifting through electronic copies
- Does anybody want criteria for additional information to be surveyed?
- Sylvia suggested salaries or if institutions pay their own utilities or questions about mortgage
- Leave survey as is
- Will hound people by phone if not returned! ☺

- **TASK: Get back to Sylvia by December 10**

Room 128
Saskatchewan Hall
91 campus drive
Saskatoon, SASK
S7N 5E8

5.7 – Treasurer's Report

- One side is who is a member and how much they paid, other is statement
- CNC not included – needs an invoice for membership
- Other invoices mailed but have NOT been paid

- Sent out a mailing for institutions that that aren't on registered to gain interest as there are non-members that should be members
- Letters to current institutions giving updates (people should receive something from the organization)
- Paid membership but not participating (follow up to see why people aren't coming to meetings)
- Perhaps delegate tasks for individuals who are attending the meeting to phone and provide direct contact to institutions to pull a few more out
- If it's in Edmonton or Calgary it's easy to get into, however, other towns make it more difficult
- AGM has to be in Alberta – can always be in Edmonton or Calgary
- Look at what we're offering at the meeting and look at offering a PD session for the meeting to make it more appealing
- If Edm or Calgary then same institutions are burdened with hosting and coming up with PD – perhaps look to delegate the responsibility of PD to another committee or exec (currently in Presidents job responsibility)

5.8 – Conference Updates

NWACUHO:

- Was in Seattle Washington, a few presentations from members here
- Overall this conference was excellent
- NWACUHO is in Richmond, BC
- Parkplaza at the Ramada is the location
  - $89/night (2 doubles)
  - $135 (park club suite – king bd and pull out)
- Sunday February 15 until the 17th (fly out on Wednesday)
- UBC is also hosting a ski night on Saturday
- More info to come in electronic update (including code)
- Registration still about $300 USD
- On own with food for the most part
- Please apply for entry level professionals for scholarship
- Call for programs will be coming up as well
- Concern is that programs are always centred around large university facilities because the issues are different. Looking to encourage smaller institutions to present.
- Would be nice if keynotes were applicable to also bring for institutional staff training (to make more contacts)

ACUHO – I:

- Las Vegas and very hot
- Record breaking attendance with great programs

- Weary at first to go to ACUHO-I for college delegates Glenice went with specific purpose and recommends going with a purpose
- A bit more expensive and may not attend ACUHO-I each year
- Also have a disc as part of the registration fee so you can pull their presentation and have a contact
- Not a networking conference to meet colleagues because it is so big
- A lot of academic backgrounds doing presentation (theory) is strong.
- Perhaps more a workshop than a conference
- Mike Domitrz sexual assault presentation
- www.healthy-dating.com / www.canikissyou.com
- went excellent at the UofA with over 700 attendees
- wants to reach out to more Canadian schools
- next year in Montreal Convention Centre June 20 – 22 2004

ACUHO – I Apartments:

- Was in Deerhearst, Ontario
- No info about next years

CACUSS:

- Impressed by the conference
- Was able to network and touch base with other people
- Student services from a Canadian Perspective
- Tony Conte's pre-conference workshop was amazing
- Had a chance to get to know people from other aspects of your own institution
- Programs not fully directed to housing
- Student Keynote was awesome and pertinent
- Diligent about being a sustainable conference
- Next year in Winnipeg
- June 2004

ASSC:

- Took place in Fairview in first week of May
- Least expensive conference with $160
- A few housing presentations and there usually is
- Similar to CACUSS to learn about other areas of student services
- RDC hosting next year – May 11th to 14th
- Call for presenters will get out next week; encouraged to present to have housing presentations (Jan 24th deadline)

        - $30/pp/night for quad on-campus
        - www.assc.ca
        - Roundtable opportunity during the conference previously, however, now it will be held before conference
        - Will there be enough housing people coming before conference to host the traditional RLPA roundtable
        - Institutions from BC, SASK, and Montana do attend

5.9 – Residential Tenancy Act Exemption

- BC just got an exemption from RTA
- We can't just go and ask for the exemption and have to have good reasons that were supported by the students
- Need to show that we are making our operations more efficient while still show the checks and balances that are in place under the RTA
- Darlene put together a list of pros and cons to this proposal
- With RTA we cannot predict how much space beyond a months notice
- Difficult to get rid of dangerous or troublesome students
- Even if dangerous, have to give 48h notice and that's based on assault to LANDLORD
- Sexual assault offenders cannot be evicted from residence
- Dangerous behaviour happens occasionally, however, we cannot respond fast enough under RTA
- Very labour intensive
    - Support of RLPA
    - Support of Students
    - Speak to government
- Exemptions from specific sections or modify act to exempt university residences as a whole
- Consistency with having some RTA residences and some not makes it difficult as it is like having 2 sets of rules
- Some institutions don't fall under RTA but may in the future, however, as an organization the RLPA should lend it's support as it has solid reasons for the request
- RTA currently takes precedence over institutional lease
- Also, if someone is no longer a student, they are given 3 months notice and take up space for actual students
- Government hasn't made changes and will in April so we have a window of opportunity here.
- Arguments from BC were not very strong but prevailed. Dima will send out to membership to review
- Question of how – Dima will put together a proposal, circulate to group for approval, go to government relations office to help lobby this
- Look to exclude all educational institutions

- If government relations office says that this is ok, Dima will bring to students and also illustrate how rights will not be undermined and due process will still be seen
- What about student associations that want the institutions to remain under government control. Perhaps other institutions should talk to executive of student associations so that they are aware of the process.
- We need to still exemplify the good policies in the RTA to ensure that students are treated fairly – even if the RTA is removed. We would continue to have sound reasons for decisions

5.10 – Administrative Staff PD

- UofA was hosting the Admin PD, however, not enough interest to run the session
- At exec meeting we discussed if we wanted to continue to offer this program
- Not our leadership style to put together a conference for an other area that we don't really know
- Calgary session was mainly UofC staff
- First few years it was pretty successful to share leases and information; however, with the evolution to a conference and us organizing it, it's diminished
- Perhaps let it die off and see if there is a demand from others and we can support those people
- RLPA has taken the lead in this area, however, we need to include upper administration to buy into this
- Perhaps look to do this every other year or every 3 years and make it a large western event (summer 2005)
- We have taken it from simply sharing information to speakers – so perhaps concentrate on networking and sharing information
- Leave it for a year or two and evaluate demand

- **TASK: Keep this as a rolling agenda item so that it doesn't get lost**

- It doesn't fall under someone's portfolio so it just gets left to an institution
- Dima willing to get some people together to bring a proposal for the spring meeting and make a decision (Joel and Nancie would be interested)

5.11 - NWACUHO Report

- Still 3 exec positions available (treasurer, secretary, product service coordinator)
- Deadline December 3rd

- NWACUHO directory out of date so we need to update the Alberta information
- Joel's position expires in about a year so if you want information about the position please contact him

6. New Business

6.1 – Website

- Sly, Glenice, Lorne will put together history
- Reduce website to a resource site as regular updates (conferences, jobs) takes time and wouldn't be accurate

6.2 – RHAWC

- booklet should have been mailed out
- Will still take registration if students are interested even though deadline is today
- Hosted at the UofA this year
- Grew out of the IACURAH US conference as issues weren't as relevant; Canadian connection may be more beneficial
- Reviews seem quite well received
- Have roundtable for professional staff who are in attendance and led by professional speaker (general manager for student's union – Bill Smith).
- The colleges enjoyed the programming aspect of it from Ras; recommendation for smaller schools to attend conference
- RAS AND STUDENT leaders are welcome; for those institutions that don't have student associations, they can come to get information to help set one up
- Professional track sounds very good; perhaps also have professional speaker for advice to advisors on how to advise student associations – panel discussion (CLINT)
- Means to fundraise to go to conference

6.3 – Membership Update

- Will be contacted by Sara to update
- Or send Tracey or Neil updates by December 10

6.4 – Outstanding Service Award

- Exec made decision to call for nominations by Feb 1 so that we can have the award prepared beforehand
- Outstanding service award goes to someone who has contributed to RLPA and their institution
- Nomination comes from peers
- Changed to Josie Lamothe after member of RLPA

6.5 – Student Leadership Society

- Nominate 10% of student staff
- Receive certificate and letter

6.6 – Society Status and Constitution

- Society application
- Obtained how to form a society manual
- AGM would have to be held in AB
- Article III Section 7 – for non payment of fees
- Recommend to develop mission or philosophy

Motion: To accept the changes to the constitution as discussed at the meeting

Mover: Glenice
Seconder Naeem
Motion Carried (9 of 9)

6.7 – Election of Conference Chair-Elect

Nomination for Janet Athanasiou
Mover: Randy
Seconder: Glenice
Accepted

Nomination for Tyler
Mover: Clint
Seconder: Nancie
Accepted

Janet Athanasiou voted in as conference-chair elect

6.8 – March Meeting

- Mount Royal College

6.9 – Other

- NWACUHO – September school updates for 'SOUNDINGS' next submission is in March

- **TASK: Send any submissions for the RLPA Newsletter to Sylvia by December 10**

7. Adjounment

- Meeting adjourned at 4:50pm