

**RESIDENCE LIFE PROFESSIONAL ASSOCIATION
SPRING GENERAL MEETING
U of SASKATCHEWAN
MARQUIS HALL
MARCH 15, 2001 MINUTES**

PRESENT: Dima Utgoff (U of A), Don Gorsalitz (St. Thomas Moore, U of S), Randy Fines (Lakeland), Bev (U of R), Rhonda Litzenberger (U of R), Tracey Mason (U of A), Pam Catsirelis (College of the Rockies), Kim Sullivan (LCC) Marge Nordin (U of L), Glenice Grover (RDC), Janise Pregnall(U of Winnipeg), Sean Hunter(Lakeland), Jason Novak (MRC), Stephanie Hlady (MHC), Sylvia Cholodniuk (U of S), Doug Wagstaff(Olds), Jen Neureuter (RDC), Dike Igboemeka (U of C), Johanna Waggott (U of C)

1. CALL TO ORDER:

President Doug Wagstaff called the meeting to order at 2:10 p.m., He thanked Sylvia and the U of S for hosting the meeting and welcomed everyone.

INTRODUCTIONS:

The President welcomed new members, and introductions were made around the table. A special welcome was given to new members who were attending their first meeting.

2. AGENDA:

Additions to agenda: U of C adding Sprinkler Systems and Programming. Programming moved to Round Table
Move to adopt the agenda **CARRIED**

3. MINUTES:

Move to accept the minutes from November 16,2000 as presented.

Move **CARRIED**

4. BUSINESS ARISING FROM THE MINUTES:

4.1 Office PD Day:

To be hosted by Lakeland College. Sean presented members with a one-page invitation to attend the Office PD Day. There are two choices of dates and would like to solicit suggestions of dates from this group. Sean suggested that all the info from this meeting would be put on a disk for participants to cut

back on materials. It promises to be a relaxing time with masseuses and hot tubs in the agenda.

History of PD Day was discussed. Meant to build networks for administration staff and give them an opportunity to enjoy themselves and network.

What does it cost? Jason- \$25 per person that included some meals, PD and wine and cheese.

When? Lets' discuss it and see what's good for everyone. Glenice- Maybe just go ahead and pick a date. Mid-month may be better for office staff.

Randy- Doesn't RLP pay the wine & Cheese? Jason- yes. RLPA pays for wine & cheese.

Sean- Does it make sense to have the material on disk. Most agreed yes. Office PD Day on June 14 & 15. This will be posted on e-mail for the membership.

4.2 Conference Updates

□ NWACUHO

Jason Hunter (not in attendance) wanted to thank everyone on the hosting committee and the people who attended. Jason Novak (NWACUHO Alberta Rep) let everyone know that there were 55 delegates out of 115 that were Canadian. Hopefully will continue to go to this conference and attend it. The 2002 NWACUHO conference is Feb 17-19 in Eugene, Oregon at the University of Oregon. In 2003 we will be teaming up with WACUHO for a super conference in Seattle. We are excited about it since WACUHO is traditionally advance and we can learn lots of things from them.

□ ACUHO-I

Dima mentioned that there will a \$100 US discount on Canadian delegate fees for the 2001 Kansas City June 17-19 conference and the 2002 Orlando July 18-20 conference. 2003 will be in Las Vegas. We need to get people to attend to show that this fee reduction will make a difference. Also, the executive is working on being able to update membership without updating staff list, making renewals a lot easier.

There is a Product Development Team looking into fire safety. Let Dima know if you are interested to be a Canadian rep for this Team.

□ ACUHO-I Apartments

Tracey mentioned that the next conference is being held in Madison City, Wisconsin in October. It is a very good conference to attend that addresses non-traditional style residences/ apartments. It also has a Family Housing component.

□ CACUSS

Dima reported that CACUSS 2001 is being held in Montreal at McGill on June 17-20. This overlaps with ACUHO-I. This conference is the nation-wide version of ASSC, having student services attend from all Canadian institutions.

❑ **ASSC**

Jason Novak reported that this year's ASSC conference is being held in Edmonton hosted by Grant McEwan College on May 1-4. It is very affordable and we encourage RLPA members to attend. Stephanie Hlady (MHC) and Tracey Mason (U of A) will be presenting on relationships other student services departments can have with Residence Life.

❑ **OACUHO**

This year's OACUHO is being held at U of T, Victoria College on May 27-30. "Residence Construction" is a big theme. OACUHO also has appointed a "Scholar in Residence" who will act as a consultant for OACUHO on academic issues. Dave McMurray is presently in place and will be the first one.

❑ **BACCUSS**

Tracey handed out an e-mail from Maria Stramaglia about the next BACCUSS conference. Doug spoke about how BACCUSS is a student-oriented conference on alcohol education and is very good to attend if you are staff. It is being held in Barrie Ontario in June.

4.3 Treasurer's Report

Tracey presented Margot's annual report for review. It was noted that the annual levy has yet to be collected. The new Treasurers first task will be to invoice the membership.

Glenice-Motion to accept the report.

Randy second

CARRIED

4.4 Student Leadership Conference Report

Sean reported that the conference came in at over \$2000. Looking to have the conference in Northern Alberta. There are three potential sites that could accommodate our dates. The conference is tentatively booked for October 4-6, 2002. Glenice and others thought Goldeye was booked for this year by Nadia. Sean said there was no record or payment made to secure our booking. Glenice will e-mail Nadia.

4.5 Newsletter Report

Doug had 80% of the newsletter done and will be out next week. Thanked Kim and Jennifer for submissions to the newsletter. Encouraged people to submit for the fall edition. Let us know what's happening and too your horns.

4.6 Membership Update

Levy has not been collected yet, but will be done as soon as the Treasurer is in place.

Many institutions approached Doug at NWACUHO conference to join: Simon Fraser University, University of Victoria and College of the Caribou were sent into packaged from Doug. He also sent many packages to Manitoba schools.

Many institutions are interested in the RLPA because of the accessibility offered. Doug wanted reiterate that we would keep our meetings in the region and would entertain exceptions.

Dima- we should recruit in the West. Senses that OACUHO is aggressively recruiting and if we don't, they will.

Glenice- we should take the time to speak about RLPA and send out the packages. Let's chase after the people who have fallen off the rails. A package can go out to Tom Brohaggen at Fairview.

Doug mentioned that Margot has two types of letters that go out with levies to encourage and thank people for joining.

Dike- Do RLPA info sessions at ACUHO-I. All thought that was a good idea.

Joanna- maybe we could narrow down our focus and be more consistent when we have PDs.

Doug- it will vary from meeting to meeting what the topic will be.

Sean- Make sure our website is a link from other sites.

Dima- perhaps sharing our minutes with other organization.

4.7 Outstanding Service Award

Each year we hand this out. It's 4 years old. The present executive is working on setting up criteria. This year, the winner is Margot Bell. The presentation will be made at the NWACUHO meeting in Vancouver. Congratulations to Margot Bell.

Doug suggests we get a plaque for the Outstanding Service Award.

Motion: We purchase a plaque for the Outstanding Service Award

Second: Joann

CARRIED

4.8 Survey

Twelve Institutions participated. Jason set up a template and hopes to increase the participation. It will be available during the Student Leadership Conference and can be brought back to the November meeting.

Glenice- Jason you did an outstanding job. I have referred to it often and it was very valuable. Encouraged people to do it. Keyano would like it earlier to have time to make changes from it.

Randy- have the survey on the Web to fill out.

4.9 LOGO

No submissions for slogans. Will keep the "people" logo and add it to a roof over it. Will be sending Claude Melanson from Keyano College \$75 and a letter for his submission.

4.10 Web Page

The RLPA web site was brought up for the meeting. Tracey explained the changes and updates.

Ideas are encouraged.

Listserve for RA, Office staff, Res. Life, Managers, Facilities, etc.

5.0 NEW BUSINESS

5.1 Leadership Society

Doug explained how Lorne Williams developed the RLPA Leadership Society and how this is the inaugural year. Each institution can nominate 10% of staff. The deadline was today and it will be extended to Tuesday, March 20. A letter and certificate will be sent to staff member to present to their student leaders.

Names will be put on Hall of Fame on website.

6.0 ELECTION of OFFICERS

Conference Chair

Open nominations from the floor.

Glenice nominated Randy Fines. Randy declined.

Randy nominates Joanna. Joanna accepts

Sean nominates Dike. Dike accepts,

Dike and Joanna asked if they could run as a team. All agree.

Glenice: Nominations close

Jason second. No vote.

RLPA MEETING

November 16, 2000

DIKE IGBOEMEKA and JOANNA WAGGOT is Conference Chair.

Treasurer

Stephanie Hlady was nominated. Stephanie accepts
 From the floor: Joanna nominates Sean. Sean declines
 Randy nominates Sylvia. Sylvia declines.
 Glenice motion to close. Dima seconds.

STEPHANIE HALADY is elected as Treasurer.

President –Elect

Sean nominated.
 From the floor: Randy nominates Dima. Dima declines
 Glenice motion to close. Pam seconds.

SEAN HUNTER is elected as President-Elect

Transfer of Presidency

Motion: That Jason Novak is accepted as President of the RLPA.

Second: Jen

For: All

Against: Glenice wants it noted that she was against it. ☺

7.0 NEW BUSINESS

7.1 Sprinkler Systems

The U of C is looking to have the RLPA write a letter to help lobby the Canadian Government to make sprinkler systems mandatory for residences.
 Glenice wants to see some information in case there are budget implications and understanding as to what this is all about. Joanna said she would make sure information is passed to RLPA membership.

Sean asked if new townhouses at LCC and RDC have sprinklers. They don't.
 Lakeland will have them.

LCC didn't think there were any savings with insurance if sprinklers are present.
 Jason suggests once we get the info, that we discuss things.

Glenice suggested that there be a vote with membership and have quorum to proceed before the letter from RLPA goes on. The vote can be through fax or e-mail.

All agreed.

7.2 Conference Committee:

**RLPA MEETING
 November 16, 2000**

Jason Novak asked for volunteers for the conference committee. Sean, Randy, Jason N., Tracey & Sylvia volunteered. Any interested can contact Joanna or Dike.

7.3 Fall Meeting

LCC and U of L are interested in co-hosting the Fall Meeting.

8.0 ADJOURNMENT:

Motioned to adjourn the meeting: Pam

Second: Dike

Meeting adjourned at 4:00 pm

CARRIED