

**RESIDENCE LIFE PROFESSIONAL ASSOCIATION  
ANNUAL SPRING MEETING  
LAKELAND COLLEGE  
TIGER LILY ROOM  
MARCH 23, 2000 MINUTES**

**PRESENT:**

Bill Bradley(SAIT)	Dima Utgoff(UofA)
Randy Fines(LC)	Margot Bell(UofA)
Tracey Mason(UofA)	Susie Dwyer (SAIT)
Pam Catsirelis(COTR)	Nadia Jagar(RDC)
Sean Hunter(LC)	Jason Novak(MRC)
Stephanie Hlady(MHC)	Sylvia Cholodniuk ( U of S)
Doug Wagstaff(Olds)	Josie Lamothe(Keyano)
Dike Igboemeka (U of C)	Johanna Waggott (U of C)
Kim Sullivan (LCC)	Tamara Baldwin (U of A)
Jan Finney (U of C)	Trea Hau (LC)
Linda Gascoyne (Portage)	Scott Kelly (U of A)

**1. CALL TO ORDER:**

President Josie Lamothe called the meeting to order at 2:50 p.m. and welcomed everyone.

**2. INTRODUCTIONS:**

The President welcomed new members, and introductions were made around the table. A special welcome was given to new members who were attending their first meeting.

**3. AGENDA:**

Bradley/Jagar Move to adopt the agenda with the following additions/deletions:

6.3	Treasurer	Delete
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**CARRIED**

**4. MINUTES:**

Novak/Mason Move to accept the minutes from November 18, 1999 as presented.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES:**

**5.1 OFFICE PD DAY:**

The Office PD day will be held at Mount Royal College in June, thanks to Jason for volunteering. The RLPA will pay for the lunch for the PD.

**ACTION: JASON**

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## **5.2 CONFERENCE UPDATES:**

### **NWACCUHO**

Margot reported that the conference was held just outside of Washington on February 27 – 29, 2000. Twenty-six Canadian delegates attended this year. The conference will be held in Edmonton next year, tentative dates of February 25-28. Tammy Trick from the University of Alberta won the outstanding new professional award, congratulations Tammy! Tamara Baldwin and Bev Lamoine won the best of northwest and are going to ACUHO I with their program, congratulations and good luck!. As Alberta is hosting next year, Jason Hunter is planning a meeting to discuss the 2001 conference sometime during the ASSC conference in Olds.

### **ACHUO I**

The 2000 ACUHO I Conference will be held in Pittsburgh Pennsylvania in July 9-11. Dima is the new Canadian rep at ACHUO I, congratulations! Dima is working on getting the registration cost at par, or to at least get some Canadian delegates at par to go to ACUHO I. Everyone please let Dima know of any concerns with ACUHO.

### **CACUSS**

Members who attended the 1999 conference reported an excellent conference. The 2000 conference will be held at York University, Toronto, June 21-24, 2000.

### **ASSC**

Doug reported that the 2000 ASSC conference will be held at Olds College, May 1-4. The theme for the conference is "On the Edge of Tomorrow." Members can find more information on this conference at [olds.college.ab.ca/assc](http://olds.college.ab.ca/assc) There is a discount for early registrants.

### **BACCHUS CONFERENCE**

The annual BACCHUS conference will be held at the Banff Centre, May 12-14.

**\*\*The O-ACUHO conference will be held at Queens University in Ontario on May 28 –31.**

## **5.3 TREASURER'S REPORT:**

J. Finney/D. Utgoff Move to accept the Treasurer's report as presented.

**CARRIED**

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J. Finney/D. Utgoff Move to approve the treasurer's report as presented. CARRIED

M. Bell/N. Jagar Move that the treasurer invoice for the annual dues in January for the upcoming fiscal year of April 1, 2000 – March 31, 2001. CARRIED

M. Bell/B. Bradley Move that the non-Alberta institutions will pay the same dues as the Alberta institutions. CARRIED

#### **5.4 STUDENT LEADERSHIP CONFERENCE REPORT:**

N. Jagar/S. Cholidniuk Move to increase the student conference fees to \$125.00/person. CARRIED

Nadia reported that the conference planning is coming along fine. There will be a pre-conference ropes course available for \$10.00/person. By having the ropes course first, there will be more time for speakers. "Outside the Fishbowl," will be the theme for the conference. The capacity of the camp at Bragg Creek is 120, therefore registration is first come, first serve, with a limit of 10 persons/institution. A lottery will be done for extra spots that some institutions will not use because of size. Nadia told everyone that there will be emails sent in early July about final information about the conference.

#### **5.5 NEWSLETTER REPORT:**

Members agreed that the newsletter is important and that a Spring and Fall issue is adequate to fill the membership's needs. Kim and Sean volunteered to do the next issue in the Fall of 2000.

**ACTION: SEAN & KIM**

#### **5.6 MEMBERSHIP UPDATE:**

Randy passed out address and email lists for updating. Any updates to the membership address, email or phone list please get in touch with the Association Secretary.

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#### **5.7 PROVINCIAL CAMPUS TOUR:**

Members agreed that by doing the RLPA meetings around the provinces, this is a good chance to see the other Residences and Institutions. The Fall 2000 meeting will be held in Red Deer and the Spring 2001 will be held in Saskatoon.

## **5.8 OUTSTANDING SERVICE AWARD:**

This item was tabled until the fall meeting.

## **5.91 RLPA SURVEY:**

Members talked about putting the survey on the Web Page and have links to all institutions. Members agreed that since the Web Page is not running that the survey be done by hard copy. Josie volunteered to get the information out to institutions.

**ACTION: JOSIE**

## **5.92 WEB PAGE:**

M. Bell/S. Dwyer Move to pay \$300.00 for the initial costs to get the RLPA Website moved to a private company or an internet company and to try and get the RLPA.ca host name.

CARRIED

Members agreed that with the increase in technology development that some day one of our executive positions will look after strictly the web site.

**ACTION: SCOTT & DOUG**

## **6 ELECTION OF OFFICERS:**

### **6.1 PRESIDENT ELECT:**

B. Bradley/J. Lamothe Move to open elections from the floor.

CARRIED

Stephanie Hlady and Jason Novak were nominated for the position of president-elect and both let their name stand for election.

J. Lamothe/B. Bradley Move to close nominations.

CARRIED

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Jason Novak is the new president-elect from March 23, 2000- March 31, 2001 and then will be the President from March 31 2001- March 31 2002, congratulations!

**6.1 SECRETARY:**

B. Bradley/J. Lamothe Move to open elections from the floor.  
CARRIED

Tracey Mason was nominated from the floor.

J. Lamothe/B. Bradley Move to close nominations.  
CARRIED

Congratulations to Tracey Mason as the new Secretary for the March 23, 2000- March 31, 2002 term.

**6.2 TREASURER:**

Deleted

**6.3 MEMBER-AT-LARGE:**

B. Bradley/J. Lamothe Move to open elections from the floor.  
CARRIED

Nadia Jagar was nominated from the floor. Sean Hunter was nominated by email. Both let their name stand.

J. Lamothe/B. Bradley Move to close nominations.  
CARRIED

Congratulations to Sean Hunter, the new Member-at-large for the March 23, 2000 – March 31, 2001 term.

**7 NEW BUSINESS:**

**7.1 CONSTITUTIONAL AMENDMENTS:**

Doug read over the constitutional changes made by the executive committee in January. The following changes were made by the membership:

B. Bradley/T. Hau Move to accept the amendments as presented and to accept all typo's and name changes.

CARRIED

S. Hunter/J Lamothe Move to change article V1 to read “a minimum of 10 voting members in good standing.”

CARRIED

J. Waggott/P. Catsierelis Move to table the election guidelines for the Executive to make changes and present those changes November meeting.

CARRIED

**ACTION: EXECUTIVE COMMITTEE**

**7.2 LOGO AND SLOGAN CONTEST:**

Members agreed to hold a slogan and logo contest for the fall of 2000. Members are in charge of doing contests at their institutions and the final decision on a slogan and logo will be made at the fall meeting. There will be a \$75.00 prize for the best slogan and \$75.00 prize for the best logo.

**ACTION: ALL**

**7.3 PROCEDURE FOR NEW MEMBERS:**

- Josie went over the following procedure for new members wanting to join the RLPA;
1. Any new institution could contact any current member of the organization.
  2. The information will be forwarded to the President.
  3. The President will contact the new institution and will mail out a “RLPA Package.”
  4. The RLPA package will consist of a welcome letter from the President and a “tell us about yourself” form.
  5. If the institution would like to join the RLPA, they will send the “tell us about yourself” form to the Treasurer.
  6. Finally the Treasurer will forward the information to the Secretary.

**7.4 RESIDENCE INSURANCE:**

This item was moved to the round table for discussion.

**8. ADJOURNMENT:**

J. Waggott/S Hunter Move to Adjourn at 5:45 PM

CARRIED